

**STAFFORD COUNTY SCHOOL BOARD**  
**Agenda Consideration**

**TOPIC:** Award of Contract: Professional Consulting Services - Multiple Disciplines

**ITEM NO.:** 9.C.

**PREPARED BY:** Kris Walters,  
Facilities Assessment  
Engineer

Scott Horan,  
Executive Director  
Planning & Construction

Andre' A. Nougaret,  
Interim Superintendent

**MEETING:** August 22, 2006  
July 11, 2006

**ACTION DATE:** August 22, 2006  
**INFORMATION ONLY:** N/A

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**ACTION REQUESTED BY THE SUPERINTENDENT:** That the School Board approve the award of (20) professional consulting service (open-ended) contracts for Civil, Geotechnical, Mechanical/Electrical/Plumbing (MEP), Industrial Hygiene, Archeological, Environmental and Structural Engineering to the firms identified in this agenda item.

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**KEY POINTS:**

1. Stafford County Public Schools (SCPS) historically has maintained professional consulting service contracts with firms for the purpose of providing studies, investigations and design work for minor repair, maintenance, renovation and new construction efforts. The annual contracts articulate unit rates, and are renewable for no more than two additional years (total of three years). Virginia Procurement Laws and Bureau of Capital Outlay Management (BCOM) establish the governing regulations for the management of all professional consulting service contracts. Staff maintains multiple contracts for each professional discipline.

2. On December 31, 2005 the majority of our professional service contracts were scheduled to expire. Prior to their expiration, staff, in conjunction with Stafford County Purchasing Department, extended contracts (at current unit rates) to ensure professional services remained available until new contracts could be awarded.

3. The professional consulting services RFP's were advertised through the Stafford County Purchasing Department in May and June 2006. Proposals were received in mid and late June 2006. The following is a breakout of the number of proposals for each functional area:

- Civil	Eleven (11)
- Geotechnical	Ten (10)
- Structural	Seven (7)
- MEP	Seven (7)
- Archeological	Four (4)
- Industrial Hygiene	Four (4)
- Environmental	Six (6)
- Roof	Seven (7)

The evaluation committees, comprised of members from staff, reviewed and scored the proposals in each functional area. Rate schedules from each A/E firm have also been received and reviewed. All rates appear to be within reason, industry standards and are acceptable.

4. The following are the committee's recommendations:

- (3) Civil                      PHR&A – Bridgewater, VA  
                                      Ross, France & Ratliff - Manassas, VA  
                                      Timmons Group – Richmond, VA
- (3) Geotechnical            CTI Consultants – Fredericksburg, VA  
                                      Froehling & Robertson – Fredericksburg, VA  
                                      TRIAD Engineering – Winchester, VA
- (2) Structural                Adteck Engineers – Fairfax, VA  
                                      Alpha Corporation – Dulles, VA
- (3) MEP                        B2E Consulting Engineers – Leesburg, VA  
                                      Brinjac Engineering – Washington, DC  
                                      Hurd & Obenchain – Richmond, VA
- (2) Archeological           Cultural Resources – Fredericksburg, VA  
                                      ECS Mid-Atlantic – Fredericksburg, VA
- (2) Industrial Hygiene      Froehling & Robertson – Fredericksburg, VA  
                                      PSI – Fairfax, VA
- (3) Environmental           Froehling & Robertson – Fredericksburg, VA,  
                                      KCI Technologies – Richmond, VA  
                                      Williamsburg Env Group – Williamsburg, VA
- (2) Roof                        Gale Associates – Fairfax, VA  
                                      REI – Fairfax, VA

5. If approved staff plans to award a professional consulting service contracts to the companies identified in item #4 immediately.

**SCHOOL BOARD GOAL: #5** – Provide facilities that promote student learning and and community support.

**#7** – Provide school environments where teachers are safe to teach and students are safe to learn.

**FUNDING SOURCE:** N/A

**AUTHORIZATION REFERENCE:** Stafford County School Board Policy 4-32  
*February 2006*                      VPPA & BCOM Regulations